

# **MDA / DXI**

## **Infrastructure and Environment**



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**Mr. Paul Schaefer**

**DXIM**



# DXI Mission

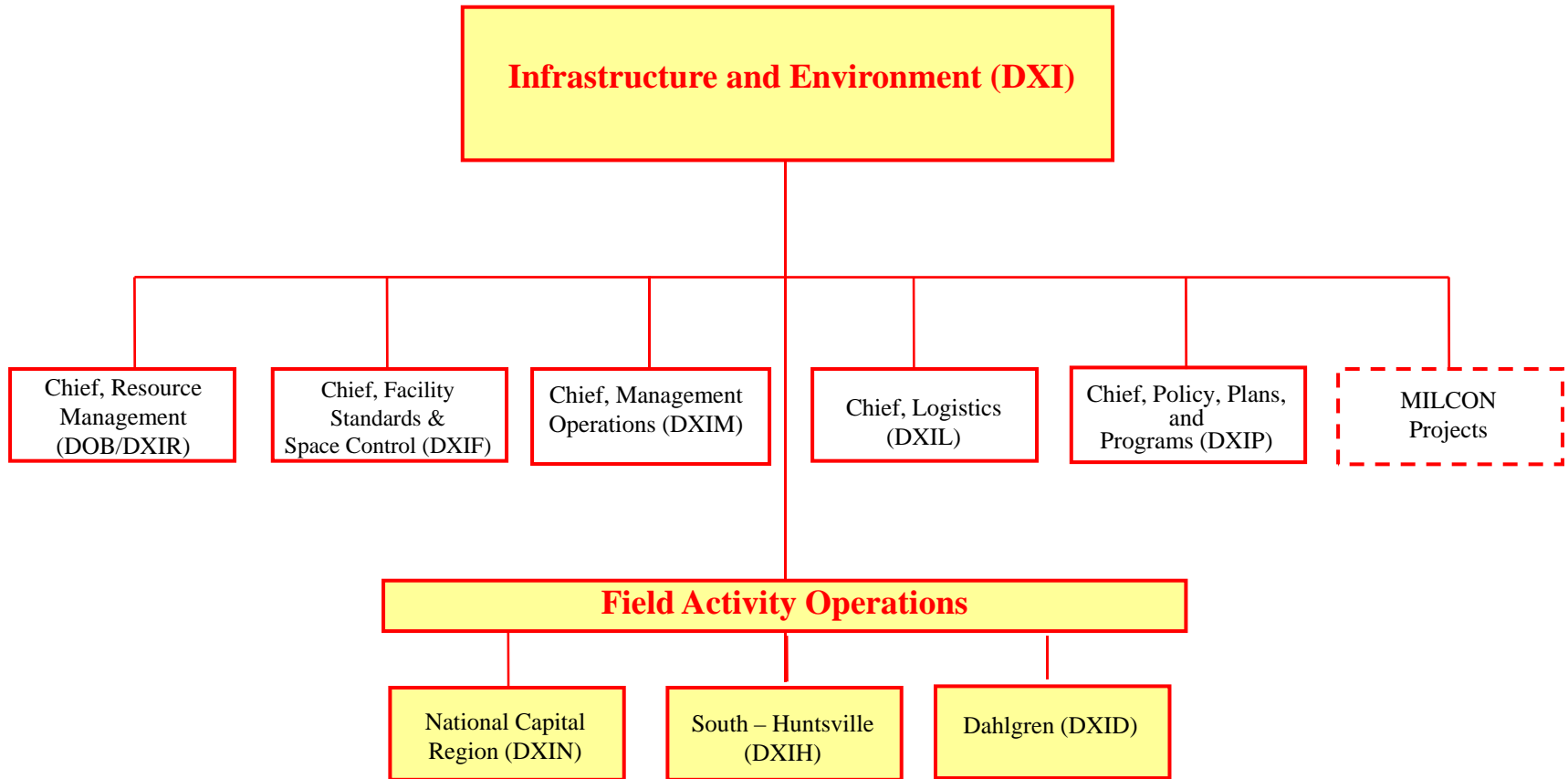
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To provide, operate, and sustain assets, infrastructure, and services in a cost-effective manner to support the MDA mission, while ensuring environmental compliance and enhancing the safety and quality of the workplace

**Delivering Quality Facilities, Services, and Support - Every Time!**



# DXI Organization





# DXI Areas of Responsibility

## *Field Activities*

- Personal Property
- Warehouse Operations
- Move Team
- Mail Operations
- Supply Stores
- Transportation (Logistical & Motor Pool)
- Facility Management
- Facility Maintenance
- Housekeeping
- Parking
- Fitness Center
- Transit Subsidy

## *Facility Standards & Space Control*

- Facility/Furnishing Standards
- Space Management & Oversight
- Design/Configuration Control
- System Furniture
- Tenant Fit-out
- Space & CAFM Database Management
- Relocation Support
- 1450 Management
- Facility Quality Assurance

## *Logistics*

- Logistics Management & Operations
- Property Management (APO/PBO)
- Vehicle Fleet Management
- Warehouse Management and Oversight
- Transportation Management and Oversight
- Supply Management and Oversight
- Property Accountability
- Material Management
- Shipping

## *Policy, Planning, and Programs*

- DXI Policy, Procedure, & Programs
- Strategic Planning
- Real Property Management
- Real Estate Management & Acquisition (Buildings/Leases)
- Oversight and Management of Environmental Compliance
- Oversight and Management of MILCON Construction / Programming
- Infrastructure/Database Support
- ISSA/MOU/MOA Lead
- Self Assessment Program
- BRAC Liaison

## *Management Operations*

- Personnel, Training, & Awards
- Executive Administration
- E-Tasker
- Organizational Development
- Support Contractor Management
- Purchasing Office/Material Acquisition
- Mail Oversight
- Self Assessment Program
- Internal Control Program
- Process Improvement Program



# DXI Field Activity Operations

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DXI provides Field Activity operations for each major geographic area supported:

- National Capital Region Field Activity
  - Multiple Locations
- Dahlgren Field Activity
  - Building and temporary trailers
- Huntsville Field Activity
  - Redstone Arsenal
  - Huntsville – Research Park Locations

**Field Activities manage administrative facilities and logistics to include supply stores, building management, mail operations, etc.**



# Field Activity Support Services

	NCR	HSV	DAH
Material Management / Warehouse Ops	✓	✓	✓
Relocation Requests (Move POCs)	✓	✓	✓
Motor Pool / Shuttles	✓		✓
Mail Services	✓	✓	✓
Parking Permits	✓		
Housekeeping / Maintenance	✓	✓	✓
Fitness Center	✓		✓
Customer Contact Center	*	✓	*
Supply Store	✓	✓	✓

**\* Supply Stores serve as Customer Contact Centers in the NCR and Dahlgren**



# Procurement Opportunities

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## Goods and Services

### Goods (Purchase, Lease, and Rental

- Office Equipment
- Industrial Equipment
- Consumable Office Supplies
- Industrial Supplies
- Furniture (Case Goods and Systems)

### Services

- Maintenance Contracts/Agreements (Copiers, HVAC, etc)
- Manpower requests for installations (Equipment, Furniture) ,  
Minor Construction, Office Relocations, etc.
- Other Services as needed



# Procurement Policy

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## Procurement Source Priority

### ➤ Supplies

1. Agency Own Inventory
2. Excess from other Agency Inventory
3. Federal Prison Industries
4. Supplies from AbilityOne
5. GSA Federal Supply Schedules
6. Wholesale Supply sources (GSA, DLA, VA and Military)  
Inventory Control Points
7. Commercial Sources (Open Market)





# Procurement Policy

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## Procurement Source Priority

### Services

1. AbilityOne
2. Mandatory Federal Supply Schedules
3. Federal Prison Industries
4. Commercial Sources (Open Market)



# Procurement Policy

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< \$3K

Micro-Purchase. Open market purchases via government credit card transaction. Preference to small business

\$3K - \$25K\*

Exceeds micro-purchase limit. Procurement action processed against an existing, valid government contract, Federal Supply Schedules, other Government Wide Area Contracts or previously awarded BPAs or IDIQ

➤ \$25K

Procurement action processed by Director of Contracting and Acquisition



# Point of Contact

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