

United States Special Operations Command

Facility Clearance Process



The Government Sponsorship

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The Government Sponsorship

Methods of Sponsorship

- Vendor is Nominated by a Prime Contractor Currently Supporting a USSOCOM Effort
- Vendor Provides a Product or Service that Supports a USSOCOM Mission Need
- Vendor Requires Classified Access IOT Respond to a Classified Request for Proposal (RFP) or Solicitation

CLASSIFIED

USSOCOM Policy Briefing Document (PBD) - Class B

Reference: Request for Proposal (RFP)

1.1 (C) INTENTIONS OF REQUIREMENT/REGULATION: The purpose of this document is to provide information to the vendor regarding the requirements for the proposed RFP. The vendor is required to provide a detailed proposal that meets the requirements of the RFP. The vendor is also required to provide a detailed proposal that meets the requirements of the RFP.

1.2 (C) SCOPE: The scope of the RFP is to provide information to the vendor regarding the requirements for the proposed RFP. The vendor is required to provide a detailed proposal that meets the requirements of the RFP. The vendor is also required to provide a detailed proposal that meets the requirements of the RFP.

1.3 (C) GENERAL REQUIREMENTS: The vendor is required to provide a detailed proposal that meets the requirements of the RFP. The vendor is also required to provide a detailed proposal that meets the requirements of the RFP.

2.1 (C) TRANSMISSION: The vendor is required to provide a detailed proposal that meets the requirements of the RFP. The vendor is also required to provide a detailed proposal that meets the requirements of the RFP.

2.2 (C) MANAGEMENT OF RISKS: The vendor is required to provide a detailed proposal that meets the requirements of the RFP. The vendor is also required to provide a detailed proposal that meets the requirements of the RFP.

2.3 (C) MANAGEMENT OF RISKS: The vendor is required to provide a detailed proposal that meets the requirements of the RFP. The vendor is also required to provide a detailed proposal that meets the requirements of the RFP.

CLASSIFIED



The Government Sponsorship FCL Sponsorship Nomination

➤ Process Begins with FCL Nomination Completed by the Responsible COR/PM

✓ Identification of the USSOCOM Mission Need Supported

✓ Level of Classified Access Required

✓ Verification of Company...

- Organization and Location
- Reputation & Integrity
- Lack of FOCI Issues
- CAGE Code Status*
- KMP & FSO PCL Status
- Understanding of DSS FCL Processing Requirements



UNITED STATES SPECIAL OPERATIONS COMMAND
7701 TAMPA POINT BLVD.
MACDILL AIR FORCE BASE, FLORIDA 33821-5323

Office Symbol of the USSOCOM Sponsor

Date

MEMORANDUM FOR HQ USSOCOM/SOCS-Z-SM-I

SUBJECT: Prime Contractor Facility Clearance (FCL) Sponsorship Nomination: Provide Legal Name of Company

1. IAW DoD 5220.22-M, DoD National Industrial Security Program Operating Manual, the nominated company has completed the following necessary pre-requisites in preparation for U.S. Government Sponsorship of a Facility Clearance.

a. The company has completed the requisite evaluations as part of source selection and is deemed as the most eligible candidate to satisfy the following HQ USSOCOM mission need: Provide Brief Unclassified Description of the Mission Need.

b. In satisfying the above mission need, the company requires access to classified material up to and including: CONFIDENTIAL, SECRET or TOP SECRET in execution of this effort.

c. The company is organized and exists under the laws of any of the fifty states, the District of Columbia, or Puerto Rico, and is located in the United States or its territorial areas.

d. The company has a reputation for integrity and lawful conduct in its business dealings and the company, to include its Key Management Personnel are not barred from participating in U.S. Government contracts.

e. The company is not under Foreign Ownership, Control or Influence (FOCI) to such a degree that the granting of a Facility Clearance would be inconsistent with national interests.

2. In preparation for this sponsorship, the company has either completed or initiated the following requirements for Facility Clearance Processing.

a. Obtained the following Commercial and Government Entity (CAGE) Code: Identify CAGE Code. If the CAGE Code has yet to be obtained, the company has submitted the necessary System for Award Management (SAM) registration or forwarded the required DD FM 2501, Request for Assignment of a CAGE Code, to Defense Logistics Agency on: Provide Date of Registration or Date of DD FM 2501 Submission.

b. Identified Key Management Personnel and appointed a U.S. citizen employee as a Facility Security Officer (FSO) for the processing of Personnel Security Clearances. Designated personnel currently hold active U.S. security clearances necessary to satisfy the necessary Facility Clearance level of this effort identified in Paragraph 1.b. If designated personnel do not have active security clearance, the individuals have completed a draft copy of the SF 86, Questionnaire for National Security Positions, and are prepared to submit on the direction of Defense Security Service via the Electronic Questionnaire for Investigative Processing (e-QIPs).

c. Reviewed and understand the requirements as outlined in the Defense Security Service's Facility Clearance Handbook.

2. Point of Contact for this request is: Provide Name of Responsible Contracting Officer's Representative/ Program Manager, Office Symbol, Phone Number and E-mail

Signature Block of Sponsor



The Government Sponsorship

The FCL Sponsorship Letter

Submitting Complete & Accurate FCL Sponsorship Requests Requires a Collaborative Effort between SOCOM and the Sponsored Company

➤ Will Require Sponsored Company's...

- ✓ Legal Name
- ✓ CAGE Code
- ✓ Address
- ✓ Website
- ✓ State/Date of Incorporation
- ✓ Business Structure (Corp, LLC, etc.)
- ✓ FSO Contact Info
- ✓ Alternate POC Info

The image shows a screenshot of the 'FACILITY CLEARANCE REQUEST' form. Key sections include:

- DEFINITION:** Defines the Facility Clearance Request (FCR) and its purpose.
- SPONSORED FACILITY INFORMATION:** A table with fields for:

1. Legal Name of Facility	NAME (Required)
2. CAGE Code	(Required)
3. Physical Street Address (or P.O. Box)	(Required)
4. Company Website	(Optional)
5. State and Date of Incorporation	(Required)
6. Business Structure	(Required)
- FSO CONTACT INFORMATION:** Fields for FSO Name, Title, Email, and Phone.
- ALTERNATE POC INFORMATION:** Fields for Alternate POC Name, Title, Email, and Phone.
- DECLASSIFICATION:** A section for providing a brief, unclassified description of the type of information, material, or systems the sponsored company will require access to.

Inconsistencies in the Request at any Point in the FCL Process May Result in the Discontinuation of the Processing of the Facility Clearance



The Government Sponsorship Packaging & Submitting the FCL Request

The FCL Request Sponsorship Package Includes...

- ✓ Sponsorship via the National Industrial Security System
- ✓ DD FM 254, Contract Security Classification Specification
- ✓ Associated Work Performance Description Document
- Cooperative Research & Development Agreement
- Performance Work Statement
- Statement of Work
- Request for Proposal/Solitation

UNITED STATES SPECIAL OPERATIONS COMMAND
2351 HAWK CREST BOULEVARD
WHEELER AIRFIELD, VALENTIA, VIRGINIA

FACILITY CLEARANCE (FCL) REQUEST

Date of Request: 21 May 2018

Defense Security Service (DSS)
ATTN: Facility Clearance Branch (FCB)
27130 Telegraph Road
Quantico, VA 22134

Email complete FCL sponsorship requests to: DSS.FCB@mail.mil

Please review the notes provided in red throughout the sponsorship letter. These addendums reason for rejection. If a note applies to your request, please ensure sponsorship package fully addresses any questions this may raise regarding the eligibility to be processed for an FCL. Supporting documentation or additional info be included as an attachment to or in the body of your sponsorship request.

Detailed instructions for submitting an FCL sponsorship request are available at: http://www.dss.dia.mil/indsec_clear_fc_clear_check.html in the "Facility Clearance (FCL) Sponsorship Request Letter" document.

Please contact the DSS Knowledge Centre at 888-282-7682 (option 3) if you have a

SPONSORED FACILITY INFORMATION

Please process the following facility for an FCL:

1. Legal Name of Facility	JACME Widgets and More, LLC
2. CAGE Code	12345
3. Physical Street Address (no P.O. Boxes)	7330 Pennsylvania Street, Suite 1 City, State, and Zip Code Tampa, Florida 33603
4. Company Website	JACME Widgets and More LLC website
5. State and date of Incorporation/ Organization	Florida, 01 Jan 2018
6. Business Structure (Corporation, LLC, etc.)	LLC
<input type="checkbox"/> This is a branch/division office. The home office CAGE code is: N/A	
7. Is this a Joint Venture (JV)?	<input type="radio"/> Yes <input checked="" type="radio"/> No

Note: Where a visible security program exists at a home office within a multiple facility, DSS does not process new FCLs for division or branch offices that do not require processing classified material for contract performance, unless there is a sufficient contractual or

Note: In order to be eligible for an FCL, a JV must also be a legal entity (e.g. a Corp or LLC) and must be populated as required by NSIPOM 1-201, 2-202b, and 2-104.

DSS FCL SPONSORSHIP 1

CLASSIFICATION (When filled in): Unclassified

DEPARTMENT OF DEFENSE
CONTRACT SECURITY CLASSIFICATION SPECIFICATION

(The requirements of the National Industrial Security Program (NISP) apply to all security aspects of this offer involving classified information.)

1. CLEARANCE AND AWARDS/INFORMATION

a. LEVEL OF FACILITY SECURITY CLEARANCE (FCL) REQUIRED (See instructions)

1. PRIME CONTRACT NUMBER (See instructions): 202222-23-A-0006

2. SUBCONTRACT NUMBER

3. SOLICITATION OR OTHER NUMBER DUE DATE (YYYYMMDD)

b. LEVEL OF SENSITIVITY FOR CLASSIFIED INFORMATION MATERIAL REQUIRED BY CONTRACTOR/FACILITY (See instructions)

1. ORIGINAL (Complete date of last refresh): DATE (YYYYMMDD): 30/06/20

2. REVISED (Supersedes original specifications) REVISION NO.: DATE (YYYYMMDD):

3. FINAL (Complete item 1 or 2 at least once): DATE (YYYYMMDD):

4. IS THIS A FOLLOW ON CONTRACT? Yes No. If yes, complete the following: (Priority Contract Number) is transferred to this follow-on contract.

5. IS THIS A FINAL ID FORM 344? Yes No. If yes, complete the following: (Revision of the classified material is authorized for the period of: _____)

6. CONTRACTOR (Please Complete and Government Only) (CAGE Code)

a. NAME, ADDRESS, AND ZIP CODE
JACME Widgets and More, LLC
7330 Pennsylvania Street, Suite 1
Tampa, FL 33602

b. CAGE CODE
12345

c. CONTRACT SECURITY OFFICE (CSO) (Name, Address, City, State, Zip Code, Phone Number, Email Address, and/or Defense Security Service (DSS) ID)
7311 Odessa Park Place, Ste 200
Melbourne, FL 32940
511

SOCOM WIDGET Mission Need
Statement of Work (SOW)
Revision 1

1.0 Background. The requirements specified in this SOW support the U.S. Special Operations Command (USSOCOM) which oversees the training, doctrine, and equipping of all U.S. Special Operations Forces (SOF) units. USSOCOM, headquartered at MacDill Air Force Base, Tampa, FL, was established as a unified command in 1986 by Congress to address concerns regarding the status of SOF within overall U.S. defense planning.

1.1 USSOCOM is comprised of a headquarters, four Components, and a sub-unified command (Joint Special Operations Command (JSOC)). The USSOCOM Components are the U.S. Army Special Operations Command (USASOC), Naval Special Warfare Command (NAVSPECWARCOM), Air Force Special Operations Command (AFSOC) and Marine Corps Special Operations Command (MARSOCC).

1.2 USSOCOM vests additional command and control responsibilities in Theater Special Operations Commands (TSOCs) which are special operational headquarters elements designed to support operations logistics, planning, and operational control requirements. USSOCOM has the primary responsibility to organize, train, and equip TSOCs. The TSOCs are:

- Special Operations Command South (SOPSOUTH), Hometown Air Force Base, FL
- Special Operations Command Africa (SOCAF), Stuttgart, Germany
- Special Operations Command Europe (SOCEUR), Stuttgart, Germany
- Special Operations Command Central (SOCCENT), MacDill Air Force Base, FL
- Special Operations Command Pacific (SOCPAC), Camp Smith, HI
- Special Operations Command Korea (SOCKOR), Yongsang, Korea
- Special Operations Command Northern Command (SOCNORTH), Peterson Air Force Base, CO

1.3 The acronym USSOCOM, as used in this SOW, applies to any and all USSOCOM Headquarters organizations, Components, JSOC, and TSOCs, as well as any future entity which USSOCOM may establish to support the Command's mission.

2.0 Objective. The objective of this SOW is to obtain WIDGETS in support of global Special Operations Forces (SOF).

2.1 Standards and Guidelines. The Contractor shall meet all requirements and responsibilities in support of USSOCOM and shall ensure quality work performance in accordance with the SOW.

2.2 Contractor Requirements and Responsibilities. The Contractor shall provide all personnel and supervision necessary to perform the services.

3.0 Scope of Support. This SOW identifies requirements that will provide support to the Government in the following areas: Education and Training Services, Management Support Services, and Administrative & Other Services (non-SOF AT&L).

4.0 Requirements. Specific requirements will be identified at the task order level.

The Government Sponsorship Company Actions After Submission



DEFENSE SECURITY SERVICE
PARTNERING WITH INDUSTRY TO PROTECT NATIONAL SECURITY



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HOME MISSION AREAS CRITICAL TECHNOLOGY PROTECTION INDUSTRIAL SECURITY FIELD OPERATIONS (IO) FACILITY CLEARANCE BRANCH

Industrial Security

Field Offices ▼

Facility Clearance Branch ▼

NISP Authorization Office ▼

NISP Library

Industry Tools

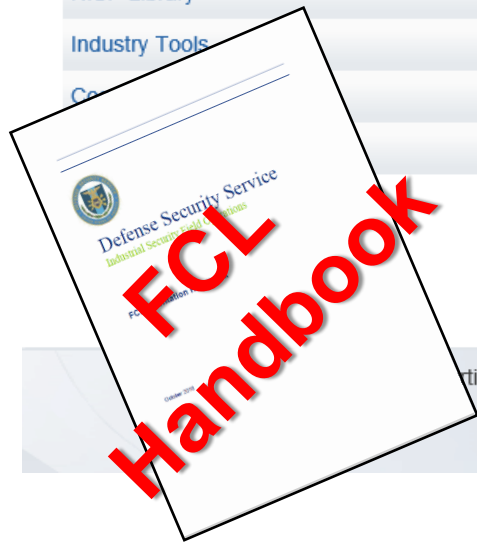
Facility Clearance Branch

The Defense Security Service (DSS) Facility Clearance Branch (FCB) processes contractors for Facility Clearances (FCLs), issues FCLs, and monitors contractors' continued eligibility in the National Industrial Security Program (NISP). All FCL sponsorship requests will be submitted through the National Industrial Security System (NISS), the system of record for NISP. Please submit all FCL requests to NISS [here](#).

Incomplete and inaccurate facility sponsorship packages will be rejected, which will cause delays in obtaining the facility clearance. **For all FCL-related questions, or status updates on your FCL sponsorship submission, contact the [DSS Knowledge Center at 888-282-7682 and select option #3](#).**

This site provides answers to frequently asked questions cleared contractors, U.S. Government Contracting Agencies, and U.S. Prime Contractors have regarding the FCL process. Reviewing the [FAQs](#) will help you avoid many of the common errors that delay FCL packages.

- FCL Process Orientation Transcript and Handbook
- Checklist for a New Facility Clearance
- eQIP and Electronic Fingerprint Guide for In-Process Facilities
- Small Business Guide Facility Clearance Process pamphlet



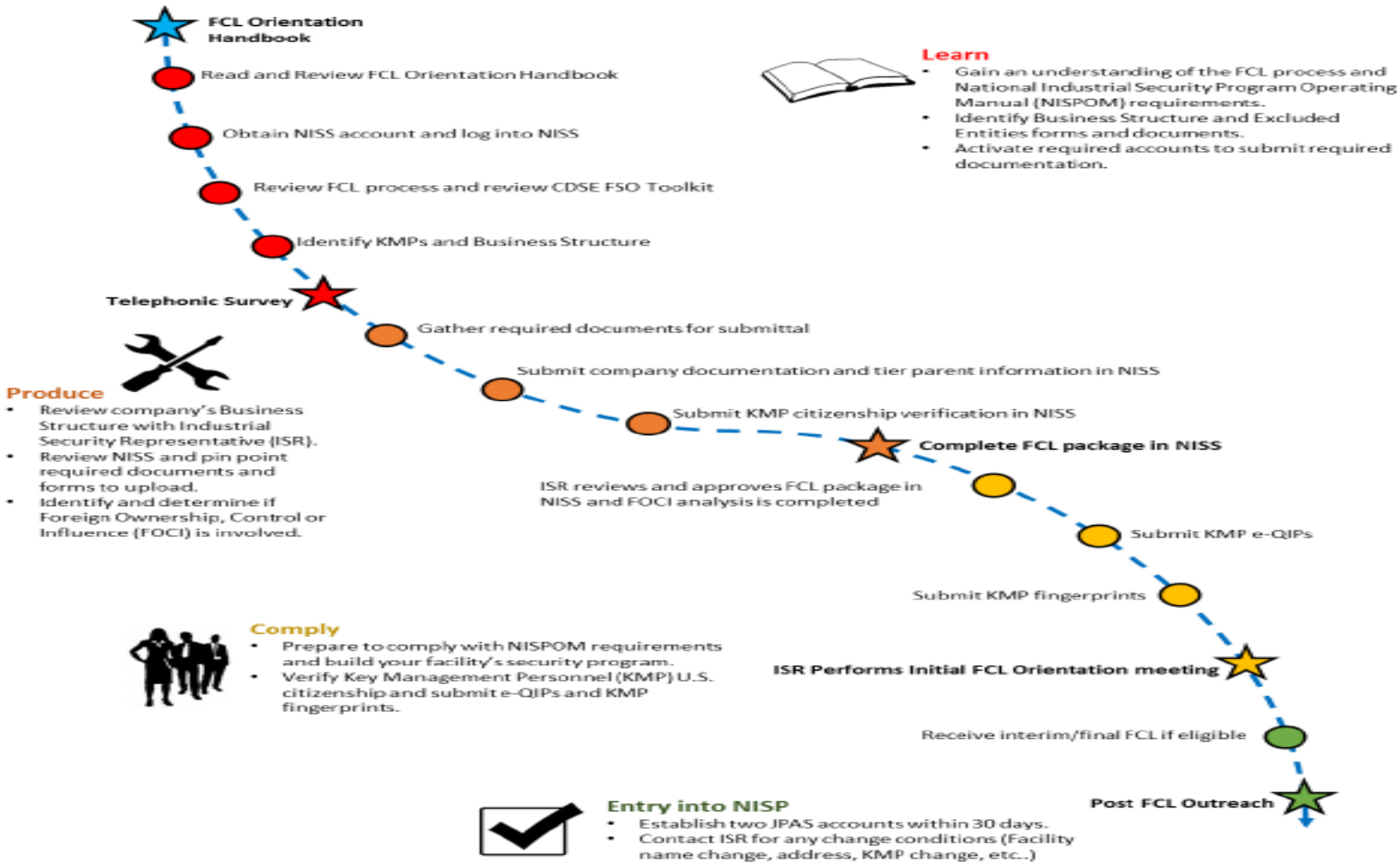
No FEAR Act
Accessibility Statement

<https://www.dss.mil/Mission-Areas/Critical-Technology-Protection/Industrial-Security-Field-Operations-IO/Facility-Clearance-Branch/>



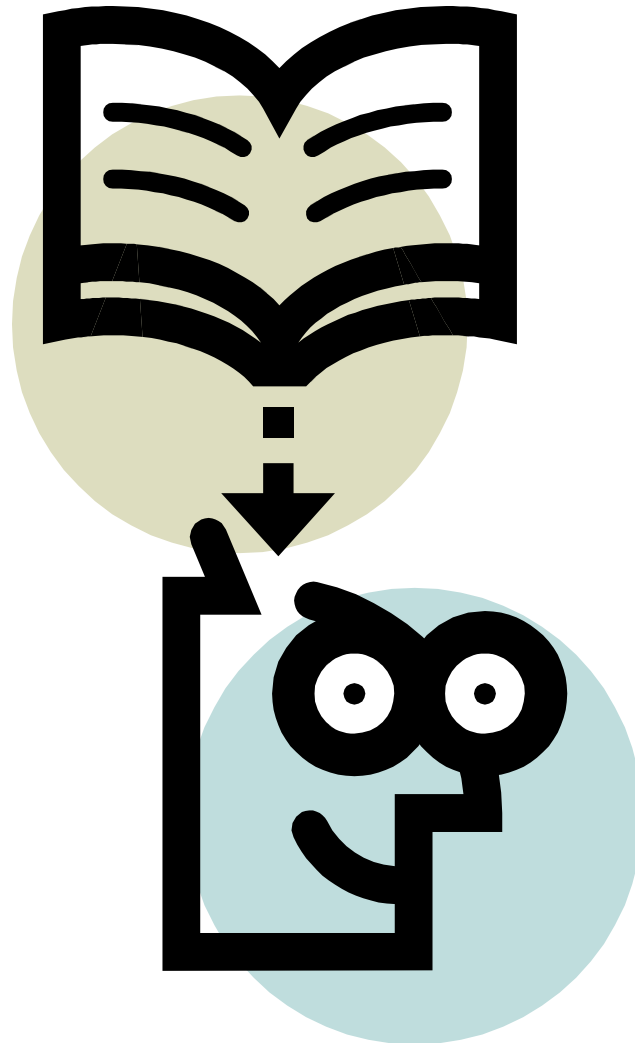
The Government Sponsorship Above All...Meet DSS Timelines

3.0 FCL Roadmap





(U) QUESTIONS?



SOCS



The Government Sponsorship *USSOCOM Industrial Security*

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